



DEVELOPMENT SERVICES DEPARTMENT BUILDING PERMITS & INSPECTIONS DIVISION

**EXPRESS
Datasheet
Application**

Case # _____

(Not to be filled out by applicant, assigned by BP & I)

- 1.- PID # _____ (Central Appraisal Tax Identification Number)
2. Address _____ Space _____
Zoning Section of Planning, if Address has not been Designated
3. Legal Description: Subdivision/Survey _____
Lot _____ Block _____
Verify Flood Zone in Subdivision Plan Review, 5th Floor, City Hall, 915-541- 4970
- 4.- Contractor _____ Phone _____
Architect _____ Engineer _____
- 5.- Scope of work _____
New _____ Addition _____ Remodel _____
- 6.- Valuation _____
- 7.- Zone: _____ If SP or SC then provide Copy of Contract
- 8.- New Square Footage: (Heated/Unheated Area) _____ S.F.
- 9.- Side Yard Set-Back Minimum 5' between the Property Line and any
Refrigeration Equipment Adjacent to House.....Yes _____ No _____
10. Electronic submittal.....Yes _____ No _____

SUB-CONTRACTORS LIST FOR THIS PROJECT:

ELECTRIC _____ PHONE _____

MECHANIC _____ PHONE _____

PLUMBING _____ PHONE _____

Express Permits for but not limited to:

- ✓ Mobile Home Placement
- ✓ Portable Building Placement
- ✓ Rockwall (Walls not requiring Engineering Seal or Plans)
- ✓ Siding
- ✓ Swimming Pools
- ✓ Temp Placement
- ✓ Tents
- ✓ Window Replacement

“ ALL HIGHLIGHTED AREAS MUST BE COMPLETED FILLED ”

Notice: A. This permit becomes null and void if work or construction authorized is not commenced and inspections called for and obtained within 6 months, or if construction or work is suspended or abandoned for a period of 6 months at any time after work is commenced.

B. Separate Permits are required for electrical , mechanical and / or plumbing.

AFFIDAVIT:

I hereby certify that I have read and examined this application and know the same to be true and correct. All Provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other federal, state or local law regulating construction or the performance of construction. I also hereby certify that the information on the site plan is true and correct and that all known easements have been properly shown. I also understand that I am required by city ordinance to notify a Texas "one call" system before starting any excavation or digging work.

SIGNATURE OR OWNER (IF OWNER IS CONTRACTOR)

DATE

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT

DATE

TDLR (Architectural Barriers) 1-800-803-9202

Central Appraisal 1-915-780-2000

Required: TEXAS ONE CALL SYSTEM 1- 800- 344- 8377 OR 1- 800- DIG-TESS

http://www.elpasotexas.gov/development_services/

Must Be COMPLETELY Filled Out



Right-of-Way Permits

A permit shall be obtained to rent any right-of-way, (public sidewalk, street, and alley) from Development Services Department. The applicant shall provide the following information.

1. Express Building Permit Application available at www.elpasotexas.gov
2. Legal description of property, (lot, block, subdivision, tract or survey) available at www.elpasocad.org
3. Complete address of property.
4. Dimensioned site plan drawn to scale indicating the areas the Applicant intends to rent along with the dimensions of those areas.
5. Such permit shall describe the space to be used and the time for such use, both of which shall be not more than in the judgment of the building official is reasonably necessary for the purpose.
6. If the use of the space is not discontinued at the expiration of the time for which the permit allowed, the permit may be extended for an additional period upon payment of further fees computed as if the extension were an original issuance

Mayor
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City Council

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District 5
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Eddie Holguin Jr.

District 7
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District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

Development Services Department

Victor Q. Torres - Director